

## APPENDIX A: STRATEGIC PLANNING TEMPLATES

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### Strategic Planning for Workforce and Economic Development Timeline

#### PROPOSED TIMELINE

September 2006	Conduct Summit
October 2006	Constitute and Charge Regional Workforce Development Planning Council
January 2007	Conduct Planning Council Strategic Planning Retreat - assess needs, develop mission, purposes, goals, major strategic directions, constitute committees / task forces around major issues / initiatives
January 2007 - June 2007	Task Forces review best practices, adopt recommended strategies, present to Council, Council reviews WIN information, adjust strategies, receives and reviews task force recommendations
June 2007 – July 2007	Council adopts draft plan
September 2007	Council presents plan to Summit attendees, public
September 2007 – Ongoing	Implement, monitor, evaluate Plan
Ongoing	Recycle

#### STEP 1 - DETERMINE THE NEED

Answer the following questions to help you determine if you need to engage in a comprehensive, integrated assessment and strategic planning process for workforce and economic development utilizing the WIN Strategic Compass™:

	Yes	No
1. Do you have a clear understanding of the elements of your economy?	<input type="checkbox"/>	<input type="checkbox"/>
2. Do you know where your economic development competitive advantages lie?	<input type="checkbox"/>	<input type="checkbox"/>
3. Do you know which business sectors in your economy are in growth, stability and decline?	<input type="checkbox"/>	<input type="checkbox"/>
4. For your occupations in decline, do you know the occupations in growth to which your workers can make the easiest skill transitions?	<input type="checkbox"/>	<input type="checkbox"/>

	Yes	No
5. Have you determined your economy's most critical occupations for growth?	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you determined current and projected demand alignments between your education and training programs and your critical occupations?	<input type="checkbox"/>	<input type="checkbox"/>
7. Do you expect to be exempt from significant projected business closings in the foreseeable future?	<input type="checkbox"/>	<input type="checkbox"/>
8. Do you have significant projected business openings in the foreseeable future?	<input type="checkbox"/>	<input type="checkbox"/>
9. Do you foresee significant expansions of your existing businesses?	<input type="checkbox"/>	<input type="checkbox"/>
10. Are you immune from positive and negative economic impacts from the most recent Base Realignment and Closure (BRAC) Commission?	<input type="checkbox"/>	<input type="checkbox"/>
11. Are your education and business communities working together effectively to train people with the right skills for the right jobs?	<input type="checkbox"/>	<input type="checkbox"/>
12. Is your economy globally competitive?	<input type="checkbox"/>	<input type="checkbox"/>
13. Is your economy creating knowledge jobs?	<input type="checkbox"/>	<input type="checkbox"/>
14. There is the issue of _____ related to workforce and economic development that concerns me. I would like to see my community/region/state develop holistic solutions. (e.g., dropouts, work ethics, soft skills)	<input type="checkbox"/>	<input type="checkbox"/>

If you answered “no” to any question in items 1-13, you will likely benefit from a WIN Strategic Compass™ assessment and related strategic planning process. If you answered “no” to two or more questions or identified an issue in item 14, you definitely need to proceed with Step 2 of the process.